



WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED
(A Government of West Bengal Undertaking)
OFFICE OF THE DIVISIONAL MANAGER
MEDINIPUR FOREST CORPORATION DIVISION
HIJLI, KHARAGPUR, PASCHIM MEDINIPUR, 721306
Tel; 03222-277138(0), mfc@wbfdc.com
CIN-U02005WB1974SG029535



TENDER NOTICE NO. 09/MFCD/2021-22 under Medinipur Forest Corporation Division.

In pursuance to the G.O No-5400-F(Y) dt 25.6.12 and its subsequent amendment No-2254-F dated 24.4.14, Sri Arup Mukherjee, WBFS, Divisional Manager, Medinipur Forest Corporation Division, invites Sealed tenders from experienced and reliable government contractors, firms &/or engineering cooperatives for execution of following works as detailed in the Schedule. Tender should be sent by post or courier to the office of the undersigned by name & not by his official designation only, clearly super-scribing tender notice number & name and complete address of the sender. The tender to be addressed to **Sri Arup Mukherjee, W.B.F.S., Divisional Manager, Medinipur Forest Corporation Division, Hijli, Kharagpur, Paschim Medinipur, Pin-721306 super scribing against Tender Notice No.09/MFCD/2021-22".**

SCHEDULE – I

Sl. No.	Range	Item of works	Quantity	Place of work	Estimate Cost	Time of Completion
1.	Lodhasuli	Inside & Outside Painting works at Lodhashuli Prakriti Parjatan Kendra	As per vetted estimate	Lodhasuli Prakriti Parjatan Kendra (As per direction of Range Manager)	3,98,404/-	10 days from the issuance of work order.


Divisional Manager,
Medinipur Forest Corporation Division

SCHEDULE-II

- 1. Amount of Tender Money (Earnest Money): 2% of Estimated Cost**
- 2. Amount of Security Money: 10% of Accepted Tender Value**
- 3. Tender Paper Cost: Rs. 750/- (Rupees Seven Hundred Fifty) only.**

TABLE - I SCHEDULE OF DATE& TIME

Key Activities	Date	Time
Date of beginning sale of Tender Papers	07.03.2022	10:30 AM
Date of closing sale of Tender Papers	15.03.2022	05:30 PM
Last Date of Submission for Tender Paper	16.03.2022	05:30 PM
Date of Opening Technical Bids	17.03.2021	11:00 AM
Date of Opening of Financial Bids	To be notified in due course	

TABLE - II

Office from which the tender paper can be purchased in cash only.	Office of Divisional Manager, Medinipur Forest Corporation Division, Hijli, Kharagpur, Pin - 721306
---	---



WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Undertaking)

OFFICE OF THE DIVISIONAL MANAGER

MEDINIPUR FOREST CORPORATION DIVISION

HIJLI, KHARAGPUR, PASCHIM MEDINIPUR, 721306

Tel; 03222-277138(0), mfc@wbfdc.com



GENERAL TERMS & CONDITIONS

1. Pattern of Tenders: Invitation of Sealed Papers Tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval the tender shall be cancelled out right without assigning any further causes. Cost of the tender papers, if any, is nonrefundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any others encumbrances.
2. The tender shall be made in two bid system is Technical Bid & Financial Bids. Following folders are required to be submitted with a single folder superscripting technical bid.
 - a. Company information folder- related all information including audit report, and relevant documents etc.
 - b. Financial Credential folder- All experiences related to similar nature of job.

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.
3. The Technical bid should be submitted in separate folder other than financial bid. Work of similar nature implemented in a particular financial year (Not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as GST, P. Tax, IT File, License or Registration as applicable, additional information if any, shall also be uploaded in the folder. The other credential like company details, machinery, technical person, other technical knowhow, as applicable, shall be required to be uploaded. The technical bid must not contain any pricing information.
4. Financial Bid will not be opened unless the information and documents provided in the technical bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - i) Bank details information should be mentioned in Annexure – I for making payments online. This is obligatory.
 - ii) Technical documents should be mentioned in Annexure - II
 - iii) All Experience related to similar nature of job only work complication report with an abstract mentioned in the Annexure - III
 - iv). Financial bid format is given in Annexure IV.
 - v). Financial bid must be open inclusive of all taxes.
 - vi). Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
5. Eligibility Criteria: The intending bidders must be having at least 40% of the estimated cost as financial credentials for a Single contract, to be calculated for particular financial year which one is maximum (Not more than three years old) Requisite documents such as PAN, GSTIN, License etc. as applicable as per exiting rules must be submitted in the technical bids.
6. Similar nature of Job: Generally, painting & construction related works shall be considered as similar nature of job. However, it shall be the discretionary power of the tender committee and overriding power of the undersigned to consider the job as similar nature or not. No correspondence in this regard shall be entertained under any circumstances.
7. Submission of EMD and Security –**The Earnest Money Deposit (E.M.D) & Security Deposit as mentioned in the schedule of tender should be deposited in form of Demand Draft by the Tenderer himself** in favour of **Divisional Manager, Medinipur Forest Corporation Division**. Payable at **HDFC Bank, Salt Lake, Sector-III branch** The Security Deposit will be released to the successful contractor/Supplier after 6 (Six) months from the last date of final payment of bill for the work, provided no irregularities are noticed during these periods. In case of any irregularities, the security deposit will be forfeited and in addition any legal action as deemed fit may be initiated. Security deposits shall not be adjusted with EMD. The EMD of the unsuccessful bidders shall be released within 7 (seven) days of completion of basic tender formalities except of L1 & L2 which will be released before issuance of the work order.
8. The undersigned deserves the right to analyze the rate quoted by the intending tenderer at any point of time and for this the undersigned will not bound to show any reason what so-ever.

9. Tender inviting authority reserve his right of accepting/rejecting any/all intending bidders following the Finance Department G.O No. 925 F(Y) dated 14.02.2017

10. Please be noted that Additional Performance Security @ 10% of the tendered amount shall be obtained from the successful bidder, if the accepted bid value is 80% or less of the estimate put to tender as per Finance Department G.O. No. 4608- F(Y) dated 18.07.2018.

11. Any bidder having any quarry/questions in regard to the plan & estimates of the work should invariably be contacted with the tender inviting authority before submission of their tender. No quarries/questions will not be entertained after submission of the tender.

OTHER TERMS & CONDITION

1. Intending bidders are requiring to submitted an affidavit of either Notary or 1st class magistrate while submitting the technical bids. If the affidavit is not submitting along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. But submission of affidavit of the 1st class magistrate is must in case of L1 or successful tenderer before signing the agreement as per the following declaration.

- a. I have read and understood the meaning of the clauses mentioned in the tender notice no. in letter and spirit.
- b. The documents submitted and information provided by me are true to the best of my knowledge and belief.
- c. I shall abide by all the terms & conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/other appropriate authority time to time for smooth implementation of the works.
- d. In case of any dispute, I vouch that the decision taken by Divisional Manager/Medinipur Forest Corporation Division, Hijli, Kharagpur shall be final.

2. Validity of the tender will be 6 (Six) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority.

3. The undersigned reserve the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.

4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.

5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he/she is not bound to assign any reason, whatsoever for such non-acceptance.

6. The undersigned reserves the right to accept the tender only after verifying/testing the sample up to the satisfaction.

7. The undersigned or his representatives will inspect the total works, take necessary measurement and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.

8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not, in general no part payment prayer shall be entertained.

9. **The materials to be used should be of good quality and reputed brand.**

10. During the inspection by the undersigned or his representatives, if the quality of the work is not found up to the standard, the contractor/tenderer is found to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.

11. The work order will be issued to the successful contractor only after approval of Higher Authority.

12. No extension of time will be allowed for delivery/execution of the work. The tenderer/contractor shall not be considered in default, if delay in delivery/execution occurs due to causes beyond his/her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods riot etc. In the event of delay due to such causes, the tenderer may apply to the Divisional Manager/Medinipur Forest Corporation Division, Hijli, Kharagpur for extension of time for that period. The Divisional Manager/Medinipur Forest Corporation Division, Hijli, Kharagpur at his own discretion may extend for a length of time equal to the period of force majeure or such period as he thinks suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

13. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the concerned Range Manager or his higher officer, subject to the approval of the undersigned or his sub-ordinate officers. In case of any material supplied by the department, the cost of the such materials will be recovered from the contractor.

14. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.

15. All works are required to be carried out as per plan and estimates of the project, subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/supplier, within the project cost.

16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept./P.H.E.

17. Bricks works, cement concrete works & plastering works and similar works which require should be done for the period as prescribed in the P.W.D. Schedule of Rates.

18. In addition to above, before payment the following documents are required to be produced.

a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).

b) Photographs of various stages of works to be submitted along with bills by the Contractor.

19. The successful tenderer may, however authorize any person to supervise the day-to-day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.

20. Rate offered in the estimate is the final and tenderer will not have any further claim.

21. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non-receipt of the Government Sanction.

22. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.

23. In case any dispute in execution of the work or supply, an application may be made to the Divisional Manager, Medinipur Forest Corporation Division and the decision of the undersigned is final and binding.

24. The cost of tender paper form will be sold as per Govt. of WBs notified no. 452-A/PW/O/10C-35/10 dt.26.07.2011.

25. WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED, or Medinipur Forest Corporation Division/Divisional Manager or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the laborer/driver etc. engaged by the contractor, happened in the field during the time of implementation of the works. SAFETY OF LABORERS SHOULD ALWAYS BE FIRST PRIORITY. ALL NECESSARY SAFETY GEARS TO BE USED FOR THE LABORERS ENGAGED BY THE CONTRACTOR. NO EXTRA COST WILL BE BORNE FOR THAT.

26. In case of implementation of the works at field the decision of the Range Manager or his authorized person or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.

27. Payment System:

i. Payment shall be made to the successful bidders through A/c Payee Cheque/NEFT/RTGS/Bank Transfer after completion of actual work based on actual estimates made at the field as per compliance report of Range Manager/Divisional Manager concerned.

ii. Please be noted that while submitting the bill, the GST should be segregated as per govt. norms by tenderers, without GST segregation no bill will be entertained by the undersigned.

iii. Statutory Deduction: All type of Taxes i.e. (TDS, GST, Labour welfare Cess etc.) as applicable shall be deducted as per Govt. norms from the Gross amount of Bill.

28. Payment shall only be made to the contractors after the concerned Range Manager, certified so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.



**Divisional Manager,
Medinipur Forest Corporation Division**

No. 1513/ 28-38

Dated 02.03.2022

Copy forwarded for kind information and wide Circulation to:

1. The Sabhadhipati, Jhargram Zilla Parishad.
2. The Managing Director, West Bengal Forest Development Corporation Limited.
3. The General Manager (Hq), West Bengal Forest Development Corporation Limited.
4. The District Magistrate, Jhargram.
5. The Divisional Forest Officer, Jhargram Division.
6. The Divisional Manager, Bankura & Purulia Division, WBFDC Ltd.
7. The Sub Divisional Officer, Jhargram Division.
8. The Block Development Officer, Jhargram Dev. Block.
9. Accounts Officer & budget section, Medinipur Forest Corporation Division.
10. Range Manager, Lodhashuli Range.



**(A. Mukherjee, W.B.F.S.)
Divisional Manager,
Medinipur Forest Corporation Division**

ANNEXURE-I
PRAYER FOR PARTICIPATION IN TENDER

Firm Name:

Prop. Name:

Address:

.....

.....

.....

Bank Details:.....

.....

Tender Notice No:09/MFCD/2021-22.....

.....

Depot Name:

Range Name:

Signature of Tenderer with date.....

Tender Notice No: 09/MFCD/2021-22 under Medinipur Forest Corporation Division

(Annexure-II)

Technical Bid Format

Form IA-General Information about the Organization

Sl. No.	Particulars	Details to be furnished
---------	-------------	-------------------------

Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt.Ltd/Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	GST Registration Number (Enclosed latest GST Details)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration(Copy to be enclosed)	

Signature of the Tenderer

(Annexure-III)

Form I-B "Summary of Similar Projects Implemented (Year wise)

Sl. No.	Name of the Customer	Project Name	Start Date	End Date	Contract Value	Whether Successfully completed

Signature of the Tenderer

Form I-C : Year wise Details of the Similar Projects Implemented by the Tenderer
(Use separate tables for each project)

Sl. No.	Item	Details
---------	------	---------

General Information:

1.	Customer/ Name of the Govt. Dept./PSU etc.	
2.	Name of the contact person and contact details	

Project Details:

3.	Name of the Project	
4.	Start Date	
5.	End Date	
6.	Current Status	
7.	Contract tenure	

Project Size:

8.	Contract Value (Rs. In Lakhs)	
9.	Total Cost of services provided by the Tenderer	

Please provide work order and payment certificate as a proof of credential of successful implementation of the project.

Signature of the Tenderer

Tender Notice No: 09/MFCD/2021-22 under Medinipur Forest Corporation Division

(Annexure-IV)

Financial Bid-Format

Form II-A

Estimated Amount including applicable taxes (Rs.)	Rate Quoted by intending bidder including taxes (Rs.)
3,98,404.00 (Rupees Three Lakh Ninety-Eight Thousand Four Hundred Four) only	

Signature of the Tenderer